**23. Levying taxes on sale of certain lands- Flow Chart**

Use of digitized data

Electronic messages/ transactions (SMS/ WhatsApp/ e-mail)

Monitor and identify cases of sale of any land or lands within the area by an auctioneer or broker or agent

Responsibility:Revenue Inspector / Other Staff of the Council

Inform the Municipal Commissioner/Secretary of such identified sales

Responsibility:Officer of the Front Office

If the sale is by public auction, visit the place and immediately after the sale / when the land is sold otherwise than by public auction, to deliver the tax notice to be paid to the person subject to tax by e-mail or through the Revenue Inspector directing him to pay the tax commensurate with the amount of the land sold

Responsibility:Municipal Commissioner/ Secretary

Request the Magistrate to treat the relevant amount as a debt and collect it

Responsibility:Revenue Inspector

Order to pay the relevant amount

Responsibility:Magistrate

Was the tax paid?

Collect the relevant tax and issue the receipt and update the documents

Responsibility:Officer of the Front Office/Revenue Inspector

**Performance**

**Indicator**

**23. Levying taxes on sale of certain lands**

**1. Introduction**

 Under the power vested in Parliament by law to delegate to any other authority the powers conferred on Parliament by Article 148 of the Constitution to levy a tax, where any land situated within the area of any Local Government Institution is sold by an auctioneer or broker or by an agent of such person, the auctioneer or broker has delegated the legal authority to collect an amount equal to one percent (1%) of the total proceeds from the sale of the land as a tax to the relevant Local Government Institution. This tax is levied under the same.

**2. Legal Authority**

 (a) Section 247E of the Municipal Councils Ordinance (Chapter 252);

 (b) Section 127D of the Urban Councils Ordinance (Chapter 255);

 (c) Section 154 of the PradeshiyaSabhas Act No. 15 of 1987.

**3. Eligibility**

 At the time of sale of any land situated within the area of any Local Government Institution by any auctioneer or broker or such person's agent, such person shall be liable to pay this tax.

 Note: i. In the event that a commercial bank or any other financial institution has mortgaged a portion of land or a plot of land with a house and has paid a loan and the respective borrower has made a default in the payment of the said loan amount, according to the Power of Attorney assigned to the relevant bank or financial institution for the purpose of collecting the loan amount, where such land is sold by such bank or financial institution by public auction through an auctioneer or broker or such person's agent, this tax shall be collected from the auctioneer or broker or the agent of such person at the rate of one percent of the amount decided to be sold by such person.

 ii. When a buyer does not come forward to buy the land in any of the above mentioned auctions, there are cases where the bank or financial institution works to buy the land. Even in such a case the auctioneer or broker or agent is liable to pay this tax.

 iii. In case of auctioning of any property by the judicial fiscal on the order of any court, this tax shall be levied and the relevant fiscal shall be considered as the auctioneer.

**4. Fees**

 An amount equal to one percent (1%) of the total proceeds from the sale of the land in question shall be paid as tax.

 Note: There may be cases where deeds are prepared by some auctioneers or brokers or their agents understating the amount for which the land was sold.In case of any doubt about such a situation, it shall be the duty of the Municipal Commissioner / Secretary to ascertain the same from the Provincial Revenue Department of the province in order to ascertain the true market value of the land.

**5. Procedure**

| **Procedure** | **Duration** | **Authority** |
| --- | --- | --- |
| Monitor and identify cases of sale of any land or lands within the area by an auctioneer or broker or agent | By regular investigation and monitoring (advertisements, promotion campaigns, seeking approval for land subdivisions and monitoring auctioneers' internet, websites, social media)  | Revenue Inspector / other staff of the Council |
| Reportsuch sales to the Municipal Commissioner/Secretary  | At the time it is disclosed | All officers related to the subject of revenue, including the Revenue Inspector |
| If the sale is by public auction, visit the place and deliver the tax notice (Annex)to the auctioneer directing him to pay the relevant tax immediately after the sale is completed | On the day of the auction | Revenue Inspector |
| When the land is sold by any other means other than public auction, to cause the tax notice (Annex) to be delivered to the taxable person by e-mail or by the Revenue Inspector directing him to pay tax commensurate with the amount sold | In the case of a sale by public auction, on the same day or in the case of any other sale, on or after the day of the sale | Municipal Commissioner/ Secretary |
| Collecting the relevant tax and issuing a receipt and updating the tax register and account on the sale of certain lands | As soon as the tax is collected | In case of public auction, by the Revenue Inspector and in other cases by Officer ofthe Front Office  |

**6. Procedure in default of payment of tax**

| **Procedure** | **Duration** | **Authority** |
| --- | --- | --- |
| Sending reminders to the person who has made default in payment of the tax amount | As soon as seven days after the date of delivery of the tax notice or as soon as the sale is reported | Municipal Commissioner/ Secretary |
| Filing a request in the Magistrate's Court if the reminder is not complied with | As soon as seven days after the date of notice or dateof reminder | Revenue Inspector as authorized by the Municipal Commissioner/Secretary |
| Issuing orders for levy of tax due, as penalty | On the day of trial | Magistrate |
| Issuing a receipt for the amount collected and reporting the details of the income to the Officer in charge of the subject ofRevenue  | As soon as the relevant amount is collected | Revenue Inspector |
| Updating tax collected documents | As soon as the Revenue Inspector's report is received | Officer in charge of the subject |

**. . . . . . . . . . .Council** Annexure

 **Notice of tax on sale of certain lands**

My No: . . . . . . . . . . . . . . .

20 . . . . . . . . . . . . . . . .

. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Mr./Mrs./Ms.,

. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .

Mr./Mrs./Ms.,

**Tax on sale of certain lands**

 The land holding Assessment No. . . . . . . …… \*, located at the address………………………… in the ……………. Council area has been sold by you / your firm \* on . . . . . . . . 20. . . . or about the date, by public auction or otherwise for Rs. . . . . . . . . . . . … (Rs. . . . . .……………).In terms of provisions of Section 247E of the Municipal Councils Ordinance (Chapter 252) / Section 165D of the Urban Councils Ordinance (Chapter 255)/ Section 154 of the PradeshiyaSabhas Act No. 15 of 1987, \* a sum of Rs.. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .(Rs. . . . . . . . . . . . ……….)equal to one percent of the amount so collected has to be paid by you to this council as tax. I do hereby order you to pay the said sum of moneyto… . . . . . . . . . . ..Council within seven days from the date of the notice.

03. You are further informed that the facts against you will have to be reported to the Magistrate Court to collect the said tax, if you fail to act according to the requirement.

Yours faithfully,

QR Code

. . . . . . . . . . . . . . . . . . . . . . .

Municipal Commissioner/ Secretary

. . . . . . . . . . . . . . Council